

TOWNSHIP MEETING

March 5, 2024

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Township Board Minutes** - Approval of the Township Board meeting minutes from February 20, 2024
- 4. Presentation of Communications**
- 5. Finance Committee: Jim Hawkins, Chairperson**
 - A. Bill List - March 5, 2024
- 6. Unfinished Business**
- 7. New Business**
- 8. Adjournment**

Margaret Shipley
Supervisor
Granite City Township
2060 A Delmar
Granite City, IL 62040
618-877-0513 618-877-8585

3/5/2024

BILLS PAYABLE FROM THE TOWN FUND:

| | | | |
|--------------------------------------|--|----|-----------|
| Margaret Shipley, Supervisor | Salary 2/16-2/29/24 | \$ | 1,302.08 |
| Margaret Shipley | Expenses for March | \$ | 125.00 |
| Lea Anne Selph, Assessor | Salary 3/1-3/15/24 | \$ | 2,754.17 |
| Lea Anne Selph | Expenses for March | \$ | 125.00 |
| Erica McCoy, Chief Deputy | Salary 3/1-3/15/24 | \$ | 2,450.00 |
| Sherie Skaggs, Deputy Clerk | Salary 3/1-3/15/24 | \$ | 2,093.17 |
| Susan Theis, Fieldperson | Salary 3/1-3/15/24 | \$ | 2,093.17 |
| Lisa Pellazari, Deputy Clerk | Salary 2/16-2/29/24 | \$ | 2,093.17 |
| Peyton Stamboldjiev, Janitor | Salary 3/1-3/15/24 | \$ | 315.68 |
| Charter Communications | Services- Assessor | \$ | 199.95 |
| Marc Davis, Bldg Janitor | Salary 2/16-2/29/24 | \$ | 1,595.81 |
| Betty Homyer, Sr. Food Assistant | Salary 2/16-2/29/24 | \$ | 504.00 |
| Amy Winfield, Sr. Van Driver | Salary 2/16-2/29/24 | \$ | 1,806.56 |
| Steve Barney, Sr. Van Driver | Salary 2/16-2/29/24 | \$ | 1,842.81 |
| Rebecca Antoff Davis, Sr. Van Driver | Salary 2/16-2/29/24 | \$ | 1,659.63 |
| Thomas Schooley, Township Attorney | Salary 2/16-2/29/24 | \$ | 1,155.21 |
| Stan Meyer, Meals on Wheels Driver | Salary 2/16-2/29/24 | \$ | 98.00 |
| Stan Meyer | Janitor Salary- Evening/Weekend- Febru | \$ | 25.00 |
| Mayor and Town Board | Per Diem for March | \$ | 220.00 |
| Mayor and Town Board | Expenses for March | \$ | 825.00 |
| ADT | Building Maintenance | \$ | 211.96 |
| ATT Mobility | Services- Supervisor | \$ | 153.53 |
| Charter Communications | Sr. Citizen Expenses | \$ | 218.46 |
| Essenpreis Plumbing & Heating | Building Maintenance | \$ | 227.20 |
| Gloria Chambers | Sr Citizen Exp- February | \$ | 60.00 |
| Integrated Technology Assoc | Computer Fee | \$ | 194.00 |
| IL American Water | Utilities | \$ | 252.63 |
| Limbaugh Construction | Building Maintenance- Bus Garage | \$ | 13,101.72 |
| Patricia Pearman | Sr Citizen Exp- February | \$ | 120.00 |
| Rottler Pest Solutions | Building Maintenance | \$ | 75.00 |
| Sabre | Youth Donation | \$ | 500.00 |

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| | | | |
|--------------------------|--|----|------------------|
| Sams Club Mastercard | Office-Com Fee/Sr Cit Exp/Jan Supplie: | \$ | 3,873.69 |
| Tawk Mechanical Services | Building Maintenance | \$ | 275.00 |
| Texas Medical Screening | Sr Citizen Expense | \$ | 95.00 |
| The Edelen Company | Building Maintenance | \$ | 786.00 |
| Twigs | Donation | \$ | 1,000.00 |
| | | \$ | <u>44,427.60</u> |

Submitted By: Margaret Shipley
Margaret Shipley, Supervisor

Approved by Finance Committee: _____

Approved on this 5th day of March 2024 by vote of the City Council as follows:

_____ ayes _____ nays.

SEAL:

Jenna DeYong, Clerk

GRANITE CITY TOWNSHIP TOWN FUND

Profit & Loss Budget vs. Actual

March 2023 through February 2024

| | Mar '23 - Fe... | Budget | \$ Over Bud... | % of Budget |
|---------------------------------|---------------------|---------------------|-------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| COUNTY TAXES | 820,279.57 | 826,197.00 | (5,917.43) | 99.3% |
| HALL RENTAL | 6,970.37 | | | |
| IMRF ACCOUNT | (44,990.21) | | | |
| INTEREST INCOME | 41,921.90 | | | |
| MADISON COUNTY TRANSIT | 24,621.21 | 30,000.00 | (5,378.79) | 82.1% |
| MISC. INCOME | 40,230.33 | | | |
| Mobile Home Tax | 61.58 | | | |
| REPLACEMENT TAX | 928,137.95 | 250,000.00 | 678,137.95 | 371.3% |
| Total Income | 1,817,232.70 | 1,106,197.00 | 711,035.70 | 164.3% |
| Gross Profit | 1,817,232.70 | 1,106,197.00 | 711,035.70 | 164.3% |
| Expense | | | | |
| ASSESSOR - FIELD EXPENSES | 2,160.00 | 2,160.00 | 0.00 | 100.0% |
| ASSESSOR COMPUTER FEE | 8,910.90 | 12,950.00 | (4,039.10) | 68.8% |
| ASSESSOR DEPUTIES SALARY | 269,531.32 | 302,610.00 | (33,078.68) | 89.1% |
| ASSESSOR DUES | 0.00 | 500.00 | (500.00) | 0.0% |
| ASSESSOR JANITOR SALARY | 7,576.32 | 7,300.00 | 276.32 | 103.8% |
| ASSESSOR JANITOR SUPPLIES | 0.00 | 2,000.00 | (2,000.00) | 0.0% |
| ASSESSOR MAINT.ISERVICE EQUIP. | 4,640.91 | 9,520.00 | (4,879.09) | 48.7% |
| ASSESSOR OFFICE SUPPLIES | 4,329.44 | 3,000.00 | 1,329.44 | 144.3% |
| ASSESSOR POSTAGE | 0.00 | 1,700.00 | (1,700.00) | 0.0% |
| ASSESSOR PRINTING | 0.00 | 500.00 | (500.00) | 0.0% |
| ASSESSOR SALARY | 62,500.08 | 62,500.00 | 0.08 | 100.0% |
| ASSESSOR SCHOOLING | 3,975.00 | 8,000.00 | (4,025.00) | 49.7% |
| ASSESSOR TELEPHONE | 892.39 | 5,000.00 | (4,107.61) | 17.8% |
| ASSESSOR TRAVEL EXPENSES | 0.00 | 1,500.00 | (1,500.00) | 0.0% |
| ATTORNEY SALARY | 27,680.61 | 27,000.00 | 680.61 | 102.5% |
| AUDITING | 6,490.00 | 6,500.00 | (10.00) | 99.8% |
| BANK FEE | 1,712.34 | | | |
| BUILDING INSURANCE | 51,790.98 | 78,000.00 | (26,209.02) | 66.4% |
| BUILDING MAINTENANCE | 508,059.03 | 600,000.00 | (91,940.97) | 84.7% |
| CLERK PER DIEM | 1,700.04 | 1,700.00 | 0.04 | 100.0% |
| COMMUNITY SERVICES | 503,830.00 | 5,000.00 | 498,830.00 | 10,076.6% |
| COMPUTER MAINTEXPENSES | 6,626.45 | 10,000.00 | (3,373.55) | 66.3% |
| CONTINGENCIES | 9,814.36 | 525,000.00 | (515,185.64) | 1.9% |
| ELECTED OFFICIALS TRAVEL EXP | 3,000.00 | | | |
| Food Van Driver/Assist Salary | 17,237.38 | | | |
| Hall Rental Refund | 2,028.50 | | | |
| HEALTH AND LIFE INSURANCE | 113,731.02 | 129,310.00 | (15,578.98) | 88.0% |
| Inner Fund Transfer\Payroll Exp | (45,779.46) | | | |
| Intergovernmental Payment | 60,046.00 | 60,046.00 | 0.00 | 100.0% |
| JANITOR SALARY | 43,286.88 | 40,000.00 | 3,286.88 | 108.2% |
| JANITOR SUPPLIES | 3,335.83 | 5,000.00 | (1,664.17) | 66.7% |
| OFFICE SUPPLIES | 3,691.53 | 6,000.00 | (2,308.47) | 61.5% |
| Payroll Expenses | 50,345.56 | | | |
| PRINT & PUBLISH | 0.00 | 1,500.00 | (1,500.00) | 0.0% |
| SANTA AVENUE | 0.00 | 1,000.00 | (1,000.00) | 0.0% |
| SEMINARS | 25.00 | 3,000.00 | (2,975.00) | 0.8% |
| SENIOR AIDE SALARY | 5,893.50 | 46,225.00 | (40,331.50) | 12.7% |
| SENIOR CITIZEN EXPENSES | 50,875.37 | 45,000.00 | 5,875.37 | 113.1% |
| SR. VAN GAS & OIL | 22,769.15 | 22,000.00 | 769.15 | 103.5% |
| SR. VAN MAINTENANCE | 17,291.85 | 27,000.00 | (9,708.15) | 64.0% |
| Summer Youth Employees | 0.00 | 10,000.00 | (10,000.00) | 0.0% |
| SUPERV. TRAVEL EXP. | 0.00 | 1,500.00 | (1,500.00) | 0.0% |
| SUPERVISOR SALARY | 31,249.92 | 34,850.00 | (3,600.08) | 89.7% |
| TELEPHONE | 5,334.32 | 7,800.00 | (2,465.68) | 68.4% |
| TOWN BOARD PER DIEM | 12,540.00 | 16,440.00 | (3,900.00) | 76.3% |

GRANITE CITY TOWNSHIP TOWN FUND
Profit & Loss Budget vs. Actual
 March 2023 through February 2024

| | <u>Mar '23 - Fe...</u> | <u>Budget</u> | <u>\$ Over Bud...</u> | <u>% of Budget</u> |
|----------------------------|----------------------------|------------------------------|--------------------------|---------------------|
| UTILITIES | 62,552.60 | 85,000.00 | (22,447.40) | 73.6% |
| VAN DRIVERS SALARIES | 126,337.19 | 125,000.00 | 1,337.19 | 101.1% |
| YOUTH ACTIVITIES | 3,815.00 | 10,000.00 | (6,185.00) | 38.2% |
| Total Expense | <u>2,071,827.31</u> | <u>2,349,111.00</u> | <u>(277,283.69)</u> | <u>88.2%</u> |
| Net Ordinary Income | <u>(254,594.61)</u> | <u>(1,242,914.00)</u> | <u>988,319.39</u> | <u>20.5%</u> |
| Net Income | <u><u>(254,594.61)</u></u> | <u><u>(1,242,914.00)</u></u> | <u><u>988,319.39</u></u> | <u><u>20.5%</u></u> |

3/5/2024

Bills Payable From General Assistance:

| | | |
|--|---------------------|--------------------|
| Meghan Daily, Office Manager/Caseworker | Salary 3/1-15/2024 | \$2,601.65 |
| Denise Daily, Caseworker | Salary 3/1-15/2024 | \$2,093.17 |
| Deidre Cave, Bookkeeper | Salary 2/16-29/2024 | \$2,243.17 |
| Beth Shipley, Bookkeeper/Sr. Activities Director | Salary 2/16-29/2024 | \$2,143.17 |
| Jennifer Braunagel, Intake worker/Receptionist | Salary 2/16-29/2024 | \$2,243.17 |
| Duc Le | Rent | \$350.00 |
| L & S Residential Rentals LLC | " " | \$500.00 |
| Watts Copy System, INC | Office Equipment | \$ 178.57 |
| | | <u>\$19,998.20</u> |

Submitted By: Margaret Shipley
 Margaret Shipley, Supervisor

Approved by Finance Committee: _____

Approved on this 5th day of March 2024 by vote of the City Council as follows:

_____ ayes _____ nays.

SEAL:

 Jenna De Yong, Clerk

GRANITE CITY TOWNSHIP GENERAL ASSISTANCE

02/29/24

Profit & Loss Budget vs. Actual

Cash Basis

March 2023 through February 2024

| | Mar '23 - Fe... | Budget | \$ Over Budget | % of Budget |
|---------------------------------|-------------------|-------------------|-------------------|------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| COUNTY TAXES | 300,036.87 | 265,320.00 | 34,716.87 | 113.1% |
| INTEREST INCOME | 23,712.03 | | | |
| MOBILE HOME TAX | 15.97 | | | |
| RECOUPMENT | 10,000.00 | | | |
| REPLACEMENT TAX | 258,052.45 | | | |
| SSI Reimbursement | 5,173.00 | | | |
| Total Income | 596,990.32 | 265,320.00 | 331,670.32 | 225.0% |
| Gross Profit | 596,990.32 | 265,320.00 | 331,670.32 | 225.0% |
| Expense | | | | |
| BANK CHARGE | 215.25 | | | |
| BURIAL | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| CONTINGENCIES | 6,040.32 | 5,000.00 | 1,040.32 | 120.8% |
| DENTAL INSURANCE | 1,832.25 | 2,500.00 | -667.75 | 73.3% |
| DOCTOR | 0.00 | 4,500.00 | -4,500.00 | 0.0% |
| DRUGS | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| FOOD | 7,694.16 | 60,000.00 | -52,305.84 | 12.8% |
| HEALTH INSURANCE | 20,784.32 | 50,000.00 | -29,215.68 | 41.6% |
| HOSPITAL | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| Inner Fund Transfer/Payroll Exp | -20,295.47 | | | |
| Intergovernmental Payment | 23,194.00 | 23,194.00 | 0.00 | 100.0% |
| LIFE INSURANCE | 235.50 | 650.00 | -414.50 | 36.2% |
| OFFICE EQUIPMENT | 11,995.06 | 10,000.00 | 1,995.06 | 120.0% |
| OFFICE SUPPLIES | 872.96 | 2,300.00 | -1,427.04 | 38.0% |
| Payroll Expenses | 270,841.67 | | | |
| RENT | 32,552.14 | 70,000.00 | -37,447.86 | 46.5% |
| TRANSFER TO IMRF | 0.00 | | | |
| Uncategorized Expenses | 20,295.47 | | | |
| UTILITIES | 25,099.72 | 40,000.00 | -14,900.28 | 62.7% |
| Total Expense | 401,357.35 | 276,144.00 | 125,213.35 | 145.3% |
| Net Ordinary Income | 195,632.97 | -10,824.00 | 206,456.97 | -1,807.4% |
| Net Income | 195,632.97 | -10,824.00 | 206,456.97 | -1,807.4% |

