

TOWNSHIP MEETING

March 20, 2024

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Township Board Minutes** - Approval of the March 5, 2024 Township Board Meeting Minutes
- 4. Presentation of Communications**
 - A. Notice of Annual Town Meeting
- 5. Finance Committee: Jim Hawkins, Chairperson**
 - A. Bill List - March 20, 2024
 - B. Annual Report
- 6. Unfinished Business**
- 7. New Business**
- 8. Adjournment**

LAW OFFICES OF THOMAS E. SCHOOLEY

2038 EDISON AVENUE
P.O. BOX 1289
GRANITE CITY, ILLINOIS 62040

WILLIAM W. SCHOOLEY (1929-2007)
THOMAS E. SCHOOLEY

Telephones
877-2142
452-7122
Area Code 618
Fax: 452-9612

March 7, 2024

Ms. Jenna DeYong
City Hall
2000 Edison Ave.
Granite City, IL 62040

RE: Granite City Township
Notice of Annual Town Meeting

Dear Clerk DeYong:

Enclosed herewith please find the Annual Notice of Town Meeting along with the Agenda that will be followed at the Town Meeting, which is to be held on April 9, 2024.

Would you please present the Agenda to the Town Board at the March 20, 2024 Board meeting and request that they approve the Agenda for the Annual Town Meeting which is set for Tuesday, April 9, 2024.

This is being done pursuant to 60 ILCS 1/30-10.

Thank you for your attention to this matter.

Very truly yours,



Thomas E. Schooley

TES/cas.
enclosure

ANNUAL
TOWN MEETING

NOTICE IS HEREBY GIVEN

To the legal voters, residents of the Town of
City of Granite City in the County of Madison
and State of Illinois, that the Annual Town
Meeting of said Town will take place on

Tuesday, April 9, 2024

being the second Tuesday of said month
at the hour of 6 o'clock P.M. at

Town Hall, 2060 Delmar, Granite City, IL

for the transaction of the miscellaneous business of the
said town; and after a Moderator having been elected, will
proceed to hear and consider reports of officers, and
decide on such measures as may, in pursuance of law, come
before the meeting; and especially to consider and decide
the following:

<u>CALL MEETING TO ORDER</u>	<u>CLERK</u>
<u>READ NOTICE OF MEETING</u>	<u>CLERK</u>
<u>OATH TO MODERATOR</u>	<u>CLERK</u>
<u>MINUTES OF LAST MEETING</u>	<u>CLERK</u>
<u>BY-LAWS Copies provided by ATTORNEY</u>	
<u>SUPERVISOR'S ANNUAL REPORT</u>	<u>ATTORNEY</u>
<u>ADJOURNMENT</u>	<u>CLERK</u>

Dated March 19, 2024

Margaret Shipley
Supervisor
Granite City Township
2060 A Delmar
Granite City, IL 62040
618-877-0513 618-877-8585

3/20/2024

BILLS PAYABLE FROM THE TOWN FUND:

Margaret Shipley, Supervisor	Salary 3/1-3/15/24	\$ 1,302.08
Lea Anne Selph, Assessor	Salary 3/16-3/31/24	\$ 2,754.17
Erica McCoy, Chief Deputy	Salary 3/16-3/31/24	\$ 2,450.00
Sherie Skaggs, Deputy Clerk	Salary 3/16-3/31/24	\$ 2,093.17
Susan Theis, Fieldperson	Salary 3/16-3/31/24	\$ 2,093.17
Lisa Pellazari, Deputy Clerk	Salary 3/1-3/15/24	\$ 2,093.17
McKenzi Stamboldkiev, Deputy Clerk	Salary 3/1-3/15/24	\$ 1,673.54
Peyton Stamboldjiev, Janitor	Salary 3/16-3/31/24	\$ 315.68
Charter Communications	Services- Assessor	\$ 204.95
Erica McCoy	Fieldperson-Assessor	\$ 180.00
IPAI	School- Assessor	\$ 3,490.00
Stericycle	Maintenance/Equipment- Assessor	\$ 375.86
Watts	Office Supplies- Assessor	\$ 207.61
Marc Davis, Bldg Janitor	Salary 3/1-3/15/24	\$ 1,595.81
Betty Homyer, Sr. Food Assistant	Salary 3/1-3/15/24	\$ 616.00
Amy Winfield, Sr. Van Driver	Salary 3/1-3/15/24	\$ 1,806.56
Steve Barney, Sr. Van Driver	Salary 3/1-3/15/24	\$ 1,842.81
Rebecca Antoff Davis, Sr. Van Driver	Salary 3/1-3/15/24	\$ 1,659.63
Thomas Schooley, Township Attorney	Salary 3/1-3/15/24	\$ 1,155.21
Stan Meyer, Meals on Wheels Driver	Salary 3/1-3/15/24	\$ 157.50
Jenna DeYong, Town Clerk	Per Diem for March	\$ 41.67
Jenna DeYong, Town Clerk	Expenses for March	\$ 100.00
Agency for Community Transit	Sr Van Maintenance	\$ 566.85
Ameren IL	Utilities	\$ 3,568.12
City of Granite City	Donation	\$ 500.00
City of Granite City	Health Ins Premium	\$ 7,021.58
City of Granite City	Sr Van Oil	\$ 1,655.37
Fusion	Sr. Citizen Expenses/ Supervisor	\$ 636.17
GCHS- Girls Golf	Youth Donation	\$ 100.00
Granite City Scholarship Foundation	Donation	\$ 2,000.00
Juneau Assoc	Building Maintenance	\$ 9,720.18
Mutual of Omaha	Dental/Life Ins Premium	\$ 387.70
RottlerPest Solutions	Building Maintenance	\$ 246.00

Margaret Shipley
Supervisor
Granite City Township
2060 A Delmar
Granite City, IL 62040
618-877-0513 618-877-8585

Stericycle	Building Maintenance	\$ 260.93
		\$ 54,871.49

Submitted By: Margaret Shipley
Margaret Shipley, Supervisor

Approved by Finance Committee: _____

Approved on this 20th day of March 2024 by vote of the City Council as follows:

_____ ayes _____ nays.

SEAL:

Jenna DeYong, Clerk

GRANITE CITY TOWNSHIP TOWN FUND

03/15/24

Profit & Loss

March 1 - 15, 2024

	<u>Mar 1 - 15, 24</u>
Ordinary Income/Expense	
Income	
COUNTY TAXES	4,416.39
	<u>4,416.39</u>
Total Income	4,416.39
Gross Profit	4,416.39
Expense	
ASSESSOR DEPUTIES SALARY	8,729.51
ASSESSOR JANITOR SALARY	315.68
ASSESSOR MAINT.\SERVICE EQUIP.	601.34
ASSESSOR SALARY	2,754.17
ATTORNEY SALARY	1,155.21
BUILDING INSURANCE	
WORKERS COMP. (SUPERVISOR)	610.00
	<u>610.00</u>
Total BUILDING INSURANCE	610.00
BUILDING MAINTENANCE	14,676.88
COMMUNITY SERVICES	1,000.00
COMPUTER MAINT.\EXPENSES	2,103.59
CONTINGENCIES	893.93
ELECTED OFFICIALS TRAVEL EXP	250.00
Food Van Driver/ Assist Salary	98.00
HEALTH AND LIFE INSURANCE	
ASSESSOR	2,083.30
SUPERVISOR	0.00
	<u>2,083.30</u>
Total HEALTH AND LIFE INSURANCE	2,083.30
Inner Fund Transfer\Payroll Exp	-1,711.45
JANITOR SALARY	1,620.81
JANITOR SUPPLIES	493.64
OFFICE SUPPLIES	319.98
Payroll Expenses	1,747.45
SENIOR AIDE SALARY	504.00
SENIOR CITIZEN EXPENSES	903.54
SUPERVISOR SALARY	1,302.08
TOWN BOARD PER DIEM	1,045.00
UTILITIES	
TOWN BUILDING	209.05
TOWN GARAGE	43.58
	<u>252.63</u>
Total UTILITIES	252.63
VAN DRIVERS SALARIES	5,309.01
YOUTH ACTIVITIES	500.00
	<u>47,558.30</u>
Total Expense	47,558.30
Net Ordinary Income	<u>-43,141.91</u>
Net Income	<u><u>-43,141.91</u></u>

3/20/2024

Bills Payable From General Assistance:

Meghan Daily, Office Manager/Caseworker	Salary 3/15-31/2024	\$2,601.65
Denise Daily, Caseworker	Salary 3/15-31/2024	\$2,093.17
Deidre Cave, Bookkeeper	Salary 3/1-15/2024	\$2,318.17
Beth Shipley, Bookkeeper/Sr. Activities Director	Salary 3/1-15/2024	\$2,268.17
Jennifer Braunagel, Intake worker/Receptionist	Salary 3/1-15/2024	\$2,393.17
Mutual of Ohama	Life/Detal Insurance Premium	\$193.60
City of Granite City	Health Insurance Premium	\$1,365.52
Robert & Marian Crosby	Rent	\$254.96
H3 Capital Real Estate, LLC	" "	\$350.00
Cozy Bear Properties, LLC/Gu	" "	\$340.00
Berry Spicer	" "	\$340.00
Ameren IP	Utilities	\$480.00
Illinois American Water	" "	\$ 160.04
Leevers Supermarket	Food	\$ 379.10
		<u>\$19,998.20</u>

Submitted By: Margaret Shipley
 Margaret Shipley, Supervisor

Approved by Finance Committee: _____

Approved on this 20th day of March 2024 by vote of the City Council as follows:

_____ ayes _____ nays.

SEAL:

 Jenna De Yong, Clerk

GRANITE CITY TOWNSHIP GENERAL ASSISTANCE

Profit & Loss

March 1 - 15, 2024

03/15/24

	<u>Mar 1 - 15, 24</u>
Ordinary Income/Expense	
Expense	
Inner Fund Transfer\Payroll Exp	-848.96
Payroll Expenses	11,324.33
RENT	850.00
Uncategorized Expenses	848.96
Total Expense	<u>12,174.33</u>
Net Ordinary Income	<u>-12,174.33</u>
Net Income	<u><u>-12,174.33</u></u>

GRANITE CITY TOWNSHIP TRANSPORTATION REPORT

NAME: Granite City Township

GRANITE CITY TOWNSHIP

REPORTING PERIOD: February 2024

DATE PREPARED: 3-8-24

PREPARED BY: Margaret Shipley

NUMBER OF VEHICLES:

3

1. TOTAL NUMBER OF ONE-WAY PASSENGER TRIPS BY PASSENGER CLASSIFICATION

ELDERLY # 795
 HANDICAPPED 131
 MENTAL HEALTH _____
 OTHER _____
 TOTAL : _____

HOW MANY OF THE TRIPS WERE WHEELCHAIRS?

2. TOTAL NUMBER OF ONE-WAY PASSENGER TRIPS

BY TRIP PURPOSE:

MEDICAL 151
 EMPLOYMENT 51
 NUTRITION 71
 SOCIAL/REC _____
 SHOPPING/PERSONAL 522
 EDUCATION _____
 TOTAL 795

3. TOTAL MILES DRIVEN:

#1 842
 #2 1180
 #3 1036

TOTAL:

3058

4. AVERAGE MILES PER DAY: 153

5. AVERAGE OF NUMBER OF VEHICLE HOURS OF SERVICE PER DAY:

3X7 1/2 = 22 1/2

ELDERLY SHOULD INCLUDE ALL ELDERLY HANDICAPPED IF YOUR TRANSPORTATION IS AVAILABLE TO THEM BECAUSE OF AGE INSTEAD OF HANDICAP.

THE TOTAL FOR PASSENGER CLASSIFICATION MUST EQUAL THE TOTAL FOR TRIP PURPOSE. A ROUND TRIP EQUALS 2 ONE-WAY PASSENGER TRIPS

IF YOU HAVE 3 VEHICLES, ONE OPERATING 4 HOURS A DAY AND TWO OPERATING

GRANITE CITY TOWNSHIP ANNUAL REPORT

MARCH 1, 2023 - FEBRUARY 29, 2024

<u>TOWN FUND</u>	<u>RECEIPTS/CREDITS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
3/1/23 Balance on Hand			\$1,383,586.05
3/1/23 - 2/29/24 Transit Reimbursement	\$24,621.21		
3/1/23 - 2/29/24 Payroll Liabilities	\$3,113.76		
3/1/23 - 2/29/24 Replacement Tax	\$928,137.95		
3/1/23 - 2/29/24 County Taxes Collected	\$820,279.57		
3/1/23 - 2/29/24 Hall Rental	\$7,306.75		
3/1/23 - 2/29/24 Misc. Income/Reimbursements	\$40,230.33		
3/1/23 - 2/29/24 Mobile Home Tax	\$61.58		
3/1/23 - 2/29/24 Interest Income	\$43,532.27		
	<u>\$1,867,283.42</u>		

TOTAL RECEIPTS AND BALANCE: **\$3,250,869.47**

TOWNSHIP OFFICIALS SALARIES AND EXPENSES

Margaret Shipley, Supervisor	\$31,249.92
Margaret Shipley, Supervisor Expenses	\$1,500.00
Deborah Gray, Assessor Salary	\$62,500.08
Deborah Gray, Assessor Expenses	\$1,500.00
Jenna DeYong, Town Clerk Per Diem	\$1,700.04
Law Offices of Thomas Schooley, Attorney Fee	\$27,680.61
	<u>\$126,130.65</u>

ASSESSOR'S OFFICE EXPENSES

Peyton Stamboldjiev, Janitor Salary	\$7,576.32
Telephone	\$892.39
Office Supplies	\$4,268.44
Equipment Maintenance\Service Equipment	\$4,640.91
Special Fund (School)	\$3,975.00
Workers Compensation Insurance	\$4,658.35
Field Expenses	\$2,160.00
Computer	\$8,910.90
Assessor Health, Life and Dental Insurance	\$58,167.81
	<u>\$95,250.12</u>

Assessor's Employees Gross Salaries

Lea Anne Selph, Chief Deputy	\$62,439.60
Erica McCoy, Fieldperson	\$50,235.90
Susan Theis, Deputy Clerk	\$50,235.90
Sherie Skaggs, Deputy Clerk	\$50,235.90
Lisa Pellazari, Deputy Clerk	\$49,784.02
Rhonda McDowell, Deputy Clerk	\$6,600.00
	<u>\$269,531.32</u>

Township Officials and Building Expenses

Auditing	\$6,490.00
Bank Fees	\$1,843.31
Building Maintenance	\$506,841.42
Building Insurance	\$39,760.98
Computer Maintenance\Online Services	\$6,626.45
Community Services	\$503,830.00
Contingencies	\$9,814.36
Direct Deposit Liabilities	\$4,487.09
Janitorial Supplies	\$3,335.83
Town Building and Garage Utilities	\$62,552.60
Office Supplies	\$3,691.53
Intergovernmental Payment to Nameoki TWP	\$60,046.00
Supervisor Health, Life and Dental Insurance	\$55,563.21
Telephone	\$5,651.17

Worker's Compensation Insurance	\$7,371.65
Hall Rental Refund for Deposits/Hall Cancels	\$2,028.50
Seminars	\$25.00
IMRF Account-Reimbursement	\$44,990.21
Payroll Expenses	\$4,566.10
Youth Activities Donations	\$3,815.00
Marc Davis, Bldg. Janitor Salary	\$25,042.15
Joe Mangiaracino Bldg. Janitor Salary	\$17,144.73
Stan Myers, Weekend/Evening Janitor Salary	\$1,100.00
	<u>\$1,376,617.29</u>

BOARD OF AUDITORS

Jason Smith	\$1,140.00
Bob Pickerell	\$1,140.00
Daniel McDowell	\$1,140.00
Jerry Harrington	\$1,140.00
James Hawkins	\$1,140.00
Randall LeMaster	\$1,140.00
Mary Davis	\$1,140.00
Michael Parkinson	\$1,140.00
Robert Eavenson	\$1,140.00
Kim Pierson	\$950.00
Greg Garcia	\$950.00
Joseph Schuler	\$190.00
Gerald Williams	\$190.00
	<u>\$12,540.00</u>

SENIOR VAN EXPENSES

Amy Winfield, Van Driver Salary	\$43,287.96
Steve Barney, Van Driver Salary	\$44,162.58
Becky Antoff, Van Driver Salary	\$38,886.65
Sr Van Gas and Oil	\$22,769.15
Sr. Van Maintenance	\$17,291.85
	<u>\$166,398.19</u>

SENIOR CITIZEN EXPENSES

Telephone, Senior Services, and Supplies	\$41,148.83
Senior Tuesday Movie Day	\$4,248.00
Sr Christmas Party	\$4,932.01
Marc Davis Sr. Food Van Driver	\$6,804.50
Betty Homyer, Sr. Food Van Asst.	\$13,058.88
Stan Myers, Sr. Food Asst.	\$3,267.50
	<u>\$73,459.72</u>

TOTAL EXPENDITURES END OF FISCAL YEAR: \$2,119,927.29

WEALTH INVESTMENT \$500,000.00

TOTAL BALANCES ALL ACCOUNTS END OF FISCAL YEAR: \$1,130,942.18

<u>GENERAL ASSISTANCE</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
3/1/23 Balance On Hand			\$ 1,131,803.37
3/1/23 - 2/29/24 Replacement Tax	\$258,052.45		
3/1/23 - 2/29/24 Mobile Home Tax	\$15.97		
3/1/23 - 2/29/24 County Taxes	\$306,532.18		
3/1/23 - 2/29/24 Reoupment	\$10,000.00		
3/1/23 - 2/29/24 Payroll Liabilities	\$680.05		
3/1/23 - 2/29/24 SSI Reimbursement	\$5,173.00		
3/1/23 - 2/29/24 Interest Income	\$24,542.15		
TOTAL RECEIPTS:	\$604,995.80		
TOTAL RECEIPTS AND BALANCE:			\$1,736,799.17

EXPENDITURES

Meghan Daily, Office Manager/Caseworker	\$62,464.60
Denise Daily, Caseworker	\$50,235.90
Deidre Cave, TF/IMRF Bookkeeper	\$53,805.39
Beth Shipley, GA Bookkeeper, Sr Activity Dr.	\$50,455.39
Jennifer Braunagel, Intake worker/Receptionist	\$53,880.39
Supplies	\$872.96
Contingencies	\$6,040.32
Office Equipment	\$11,995.06
Payroll Liabilities	\$955.00
Bank Fee	\$271.79
Dental Insurance	\$1,832.25
Life Insurance	\$235.50
Health Insurance	\$20,784.32
Intergovernmental Payment	\$23,194.00
	<u>\$337,022.87</u>

TOTAL ADMINISTRATIVE EXPENSES: \$337,022.87

ASSISTANCE EXPENSES

Food	\$7,694.16
Rent	\$32,552.14
Utilities	\$25,099.72
TOTAL ASSISTANCE EXPENSES:	\$65,346.02

TOTAL ADMINISTRATIVE AND ASSISTANCE EXPENSES: \$402,368.89

WEALTH INVESTMENT \$ 1,000,000.00

GENERAL ASSISTANCE BALANCE END OF THE FISCAL YEAR 3/1/22 - 2/29/24 \$ 1,334,430.28

UNPAID OBLIGATIONS ENDING FISCAL YEAR 3/1/22 - 2/29/24 \$3,701.74

<u>IMRF</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
3/1/23 Balance On Hand			\$735,891.98
3/1/22 - 2/29/24 Replacement Tax	\$70,307.51		
3/1/22 - 2/29/24 Mobile Home Tax	\$6.17		
3/1/22 - 2/29/24 Reverse OD Item Charge	\$70.00		
3/1/22 - 2/29/24 County Taxes	\$51,228.50		
3/1/22 - 2/29/24 941 Deposit from GA and Town Fund for EFTPS	\$59,290.33		
3/1/22 - 2/29/24 Interest Income	\$181,532.76		
	<u>\$16,198.34</u>		
TOTAL RECEIPTS:	\$378,633.61		

TOTAL RECEIPTS AND BALANCE: \$1,114,525.59

EXPENDITURES

Employer Social Security and Medicare	\$221,311.68
IMRF - Assessor	\$2,414.51
IMRF - Supervisor	\$4,134.98
Director of Labor - Supervisor & Assessor	\$695.50
State of Illinois, Dept. Of Revenue	\$42,168.51
Intergovernmental Payment to Nameoki TWP	\$6,539.00
Transfer to TF	\$396.79
Bank Fee	<u>\$1,302.78</u>

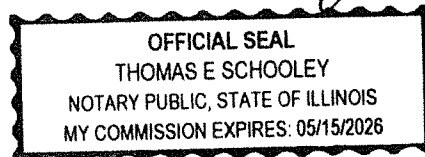
TOTAL EXPENDITURES END OF FISCAL YEAR: \$278,963.75

WEALTH INVESTMENT \$500,000.00

TOTAL BALANCE OF ALL ACCOUNTS END OF FISCAL YEAR: \$835,561.66

Margaret Shipley

Thomas E Schooley 3/14/2024



Certification of Approval

We, the undersigned members of the City Council of the City of Granite City, Illinois having assumed the power of the Town Board of Auditors for the Town of the City of Granite City, pursuant to Chapter 139, Paragraph 130 of the Smith Hurd Revised Illinois Statutes, having audited the foregoing Annual Report of Said Township for the fiscal year commencing March 1, 2023 and ending February 29, 2024 inclusive, find the report to be true and do hereby approve same.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

